

CJCP Grant Application Budget Template				For CJCP Staff Only		
Submitted by: <b>Grant Applicant Name</b>						
Short Name of Grant Proposal:						
Proposed Grant Cycle Year:						
<p>Note: By submitting this proposed budget, the Grant Applicant acknowledges that this budget will become the budget used in determining if the Grantee is complying with the Grant Conditions and Reporting Agreement IF the Grant Application is Approved . Please upload and submit the budget form in excel, not a pdf file.</p>						
Budget Categories				Adjustments	Revised Total	Comments
Grant Admin and Clerical Request	Salary	Quantity	Total			
Grants Manager/Administrator	\$ -		\$ -	\$ -	\$ -	
<p>Note: The CJCP will only consider salaries that the Grant Applicant can show in the application is directly attributable to implementing the grant proposal. <b>The CJCP will only accept grant proposals for longer than one (1) grant cycle by CJCPGA invitation only</b>; therefore CJCP cannot serve as an ongoing source of funding for the Grant Applicant's personnel.</p>						
<b>Total Grant Admin and Clerical Request</b>	\$ -		\$ -	\$ -	\$ -	
Personnel Costs Directly Related to Implementing the Grant Application	Funds Requested	Total Project Budget	Total Organization Budget			
Lawyers	\$ -	\$ -	\$ -	\$ -	\$ -	
Paralegals	\$ -	\$ -	\$ -	\$ -	\$ -	
Other Staff	\$ -	\$ -	\$ -	\$ -	\$ -	
Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	
Independent Contractors (Specify Purpose)	\$ -	\$ -	\$ -	\$ -	\$ -	
Independent Contractors (Specify Purpose)	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Total - Personnel Costs Directly Related to Implementing the Grant Application</b>	\$ -	\$ -	\$ -	\$ -	\$ -	
Non-Personnel Costs Directly Related to Implementing the Grant Application	Funds Requested	Total Project Budget	Total Organization Budget			
Space (Rent, utilities, and janitorial expenses)	\$ -	\$ -	\$ -	\$ -	\$ -	
Equipment Rental (Lease/rent furniture, fixtures, machines )	\$ -	\$ -	\$ -	\$ -	\$ -	
Supplies (Paper, pens, other office materials)	\$ -	\$ -	\$ -	\$ -	\$ -	
Telephone (Includes rental and long distance)	\$ -	\$ -	\$ -	\$ -	\$ -	
Travel (Directly related to program implementation)	\$ -	\$ -	\$ -	\$ -	\$ -	
Training (Educational programs for staff)	\$ -	\$ -	\$ -	\$ -	\$ -	
Insurance (Professional liability and property)	\$ -	\$ -	\$ -	\$ -	\$ -	
Audit (Professional liability and property)	\$ -	\$ -	\$ -	\$ -	\$ -	
Litigation (Court costs, witness fees, copying fees, etc.)	\$ -	\$ -	\$ -	\$ -	\$ -	
Capital Additions (Equipment purchases; and renovations)	\$ -	\$ -	\$ -	\$ -	\$ -	
Contract Services (Payments to lawyers and consultants)	\$ -	\$ -	\$ -	\$ -	\$ -	
Other (Specify in Detail)	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Total - Non-Personnel Costs Directly Related to Implementing the Grant Application</b>	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL OVERALL BUDGET</b>	\$ -	\$ -	\$ -	\$ -	\$ -	